

WETCC Council of Trustees Meeting Minutes

Tuesday, July 25, 2023, 2:00 PM

Combined in-person and virtual.

Call To Order: Chairperson, Dana Goodwin called the meeting to order at 2:40 pm.

Present: Dana Goodwin, Monica Hedstrom, Billie Annette, and LeAnn Person

Others present: Anna Sheppard, Laura Driscoll, Hunter Boudreau, Kim Brown, Violet Klinkhammer, Ian Anderson, Zaren Prussia, and Jan Syverson, recorder.

- I. **Approval/Amendments to Agenda** – LeAnn motioned, and Billie Seconded. Motion carried.
- II. **Public Comments (5 minutes max)** – Zarren Prussia resigned.
- III. **Introduction of New Employees:** Violet Klinkhammer (had to leave before introduction to a different meeting.)
- IV. **Staffing Updates:**
 - Advertised Positions – Grant Writer, Custodian, Adjunct Faculty
 - Interviews – Finance Manager, Academic Dean
 - Transfer/Promotion –
 - New Hire – Dr. Leonard Wynn-Summers Academic Dean, Sam Lerud Finance director
 - Dismissal: Robert Troy, Custodian
- V. **Action Items:**
 - A. **Approval of Meeting Minutes:**
 - i. Regular Meeting of June 20, 2023
Billie made a motion to approve the minutes. Monica seconded. Motion carried.
 - B. **Financial Statements:**
 - i. Presentation of Reports
 1. June Foundation Report
 2. June Check Register
 3. Audit Report
 4. United Valley Bank CD offering
Anna presenting the CD offering advised 4.25% over 11 months if moved funds into CD. Return of \$25,000. Dana said that the board will need to see that the funding source is okay with CD contingent upon documentation stating it's ok to place funds in CD.
LeAnn made a motion to approve, and Monica seconded. Motion Carried.
 - C. **Large Expenditures**
 - i. Pathways to Prosperity CNA, Special Boiler \$9,895.00 – Billie motioned; LeAnn seconded. Motion Carried
 - ii. Lenovo Laptop and docking station \$5,075.00. – Billie Motioned; Monica seconded. Motion Carried.

- iii. AIHEC Member dues \$29,434.00 – Monica motioned; LeAnn seconded. Motion carried.
- iv. Network Upgrade \$53,711.48 – LeAnn motioned; Monica seconded. Motion carried.

D. USDA Rural Development Resolution

Anna presented to the board what the USDA Rural Development Resolution was and what grant this would be for. Explaining the information and multiple signatures. This is an equipment grant. – LeAnn motioned; Monica seconded. Motion carried.

VI. Other:

A. President's Report & Monthly Department Updates

Department leaders present reports.

B. AIHEC-ACCT 2023 TCU Governing Board Institute

Anna presented the board with the opportunity for board training from AIHEC. Board advised will take this under consideration but may have a conflict with dates due to other meetings.

VII. Calendar Updates:

A. Next BOT Meeting – *third Tuesday of each month* – August 15, 2023 – 2:00 p.m.

VIII. Adjournment of Meeting: Billie made a motion to adjourn. LeAnn seconded. Motion carried. The meeting adjourned at 3:40 PM.

Signature: 
Dana Goodwin [Oct 4, 2023 08:07 CDT]

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