

WETCC Council of Trustees Meeting Minutes
Tuesday, December 19, 2023, 2:00 PM
Combined in-person and virtual.

Call To Order: Dana Goodwin called the meeting to order at 2:02 pm.

Present: Dana Goodwin, Kris Manning, Monica Hedstrom, Jacob McArthur, LeAnn Person, and Billie Annette

Others present: Anna Sheppard, Samuel Lerud, Naabek Liberty, Michelle Warren, and Jan Syverson (recorder)

I. Approval/Amendments to the agenda

Monica Motioned; Billie seconded. Motion carried.

II. Public Comments (5 minutes each)

None

III. Introduction of New Employees

None

IV. Staffing Updates

- Advertised Positions
 - Security Officer
- Interviews
- Transfer/Promotion
- Resignation
 - Lenard Wynn-Summers – Academic Dean
 - Samantha Parker – Librarian

V. Action Items

A. Approval of Meeting Minutes

- i. Regular Meeting of November 21, 2023
Billie motioned; Kris seconded. Motion carried.

B. Financial Statements

- i. Presentation of Reports
 1. November Foundation Report and November Check Register
Billie motioned; Kris seconded. Motion carries.
 2. FY 2024 WETCC Budget
Billie motioned; Jacob seconded. Motion carries.
 3. Bank Resolution – Bremer, Community Development Bank, and United Valley Bank
Jacob motioned; Monica seconded. Motion carries.

*Monica Hedstrom
2-16-24*

C. BIE Documents

Signature needed from chair.

Jacob motioned; LeAnn seconded. Motion carries.

D. Large Expenditure

i. Headstart Pathways Programs student laptops - \$7,334.11

Monica motioned; Kris seconded. Motion carries.

ii. Cultivating Native Student Success- Supplies for retention, recruitment, and faculty support - \$21,632.50

Jacob motioned; Monica seconded. Motion carries.

iii. Student Services is developing initiatives to increase student retention, performance, persistence, and graduation. We will use Strength Quest assessments to help students understand their strengths and how to use them to reach their academic and personal goals. Because it is a train-the-trainer program, the employee being trained can train other employees. – training for student services Dean - \$7,700.00

LeAnn motioned; Billie seconded. Motion carries.

VI. Transfer Career and Employment Coordinator – approval requested new position

Under the supervision of the dean for student services, this individual will assist students in identifying career paths, transfer options, and external learning opportunities.

Billie Motioned; LeAnn seconded. Motion carries.

VII. Other

A. President's Report & Monthly Department Updates

VIII. Executive Session - Donation

Monica motioned; Jacob seconded. The executive session began at 3:18 p.m.

Jacob motioned; Monica seconded. The executive session ended at 3:35 p.m.

IX. Calendar Updates

A. Next BOT Meeting – *third Tuesday of each month* – January 16, 2024 – 2:00 p.m.

X. Adjournment

Jacob motioned; Monica seconded. Motion carries. Meeting closed 3:35 p.m.