

# WETCC Council of Trustees Meeting Minutes

January 14, 2020

2:00 p.m.

WETCC Mitigomizh Conference Room

## MEETING

**Call to order:** Sue Heisler, Chair, called the meeting to order at 2:05pm

**PRESENT:** Sue Heisler, Dean Johnson, Brent Gish, LeAnn Person, Joan LaVoy

**OTHERS PRESENT:** Lorna LaGue, Gina Murray, Lisa Brunner, Luke Warnsholz, Tammy Bellanger

- I. **Approval/Amendments to agenda:** Motion by to approve the agenda as submitted by Brent, second by LeAnn, Motion approved 5-0.
- II. **Public Comments (5 minutes each):** None
- III. **Introduction of New Employees:** None
- IV. **Action Items:**
  - A. **Approval of Meeting Minutes:**
    - i. Regular Meeting of December 10, 2019. Motion to approve the minutes as submitted by Dean, second by Brent, Motion approved 5-0.
  - B. **Financial Statements:**
    - i. December Financial Statements – Gina Murray. The total income of \$1.2 million exceeds the income and the BIE funding came in which was \$517,000. We are under budget with expenses right now due to the open positions. We are very strong right now and in January you will see tuition and fees come in as well. Eric Flyen made some minor changes before he left and the finances are sitting great. Lorna and Gina have been looking at some departmental changes, but the bottom line is that we are strong, and we are making sure everything is going well. We haven't received the \$150,000 from the tribe this quarter, but understand the check is currently being processed. Motion to accept the financial statements by Joan, second by LeAnn, motion approved 5-0.
  - C. **Large Expenditure:**
    - i. Arvig - \$24,829.65 – Lorna LaGue. Lorna explained this is a contract for phones. Brent had a question about Century Link and possibly getting a quote from them. Motion to approve the contract by Joan, second by LeAnn, motion approved 5-0.
    - ii. University of MN - \$9,034.97 (sub-grant) – Lisa Brunner & Tammy Bellanger. Lisa explained that this is a bill from the U of M extension, and we purchased 15% of their time to research data about nutrition. Motion to accept by Brent, second by Dean, motion approved 5-0.

*Lisa Brunner & Tammy Bellanger left the meeting at 2:16pm*

    - iii. Two checks issued in November 2018 to White Earth RBC (\$7,274.77 and \$10,787.96) needed to be reissued. Gina explained that checks had not been cashed and were lost somewhere. The old ones were voided and stop payments issued. Motion to re issue checks by Dean, second by Joan, motion approved 5-0
    - iv. MN Unemployment - \$8,477.00 Lorna explained the College does not pay unemployment insurance and instead we pay the claims. She was not aware of that at the time. Motion to accept by Joan, second by LeAnn, motion approved 5-0.

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D. **Contracts:** None this month

E. **Policies:** None this month

F. **President's Report/Monthly Department updates**

i. December Reports – Lorna explained that the unemployment insurance was the only issue for the month of December.

ii. There was a request to add Jennifer McDougall's update on the copiers and printers. Motion by Dean to approve, second by Joan, motion approved 5-0.

*Jennifer McDougall entered the meeting at 2:22pm*

iii. Jennifer explained that Macro is increasing the value of the bill every month. She explained the goal is to have the company replaced by the end of the month as the company awarded the bid is ready to come in. Motion to terminate the contract and payments to Macro and to have legal counsel review the matter to determine how much if any payments are due. Motion by Brent, second by LeAnn, motion approved 5-0.

*Jennifer McDougall left at 2:28pm*

Lorna explained that we started with 131 students and we are glad to have them all back. P2P grant is has started to add participants, The COT had training in conjunction with Cabinet to start the Strategic Planning process. We will be taking students to the AIHEC conference in Washington D.C. in February. The students are Jamison Nessman, Patti Vizenor, and Violet Klinkhammer. Hillary has gotten settled it. Student Jake McArthur has been awarded a DREAM scholarship, we are very proud of him – there were only 8 students in total selected throughout the entire U.S. We will do a press release once they make the official announcement. Student Marilyn Ellis is going to Haskell University. Great opportunity for everybody and we will be keeping an eye on them.

Customized Ed did some WRAP training and went well. A couple of staff members helped with the Jingle Bell shop. Tribal Council approved the resolution on the spot at the RBC meeting to ensure training throughout the reservation starts at the College. We did have a contract for Network Center, and they are coming in to do a thorough review of our IT system. The three students returned from Costa Rica. Motion to accept President's Report by Dean, second by Joan, motion approved 5-0.

## V. Other

A. COT Vacancy – Only one person expressed an interest in the COT opening. There will be an interview for that individual at the next COT Meeting.

B. Annual Conflict of Interest Forms – The Conflict of Interest Policy was reviewed and all members present turned in their acknowledgement form.

C. President Goals- Lorna LaGue. Lorna discussed her goals and presented her goals to the COT members. Brent had a suggestion about personal and professional growth and opportunities to grow.

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- D. Revisit Student Representation on COT – Sue Heisler. Sue said we have had this in the past and at times students were voting members, the COT will look at their bylaws at the next meeting and then decide how to proceed.

*Brent Gish Left the meeting at 3:28pm*

**VI. Calendar Updates:**

- A. Spring Semester starts January 13<sup>th</sup>
- B. Next COT Meeting – February 11, 2020 – 2:00 p.m.

- VII. Adjournment:** Motion to adjourn the meeting at by LeAnn, second by Joan, meeting adjourned at 3:30pm

Approved: \_\_\_\_\_



Date: \_\_\_\_\_

2/11/20