

WETCC Council of Trustees Meeting

MINUTES

JUNE 11, 2018

2:00 PM

WETCC MITIGOMIZH CONFERENCE ROOM

MEETING CALLED BY	Sue Heisler at 2:10 p.m.
TYPE OF MEETING	Council of Trustees
FACILITATOR	Sue Heisler
NOTE TAKER	Waylon Baker
ATTENDEES	Sue Heisler, Dean Johnson, Nicole Martinson, Merlin Deegan, Joan LaVoy, Joy Annette Others: Waylon Baker, Gina Murray, and Lisa Brunner

Approval of Agenda: Motion to approve agenda made by M. Deegan, second by D. Johnson, all in favor, motion carried.

Approval of Minutes: May 14 ,2018 - Motion to approve minutes by D. Johnson, second by J. Lavoy. All in favor. Motion carried.

Public Comments: None

Action Items:

APPROVAL OF MONTHLY FINANCIAL STATEMENTS

GINA MURRAY

DISCUSSION	The \$1,900.00 for the Hemp Project still needs to be reconciled. We are still waiting on the bank statements for the foundation.		
CONCLUSIONS	Gina will get the final approval from the COT at July 9.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
The financial report will be submitted at the July 2018 COT Meeting.	G. Murray	July 9, 2018.	

BOARD (COT) TRAINING

WAYLON BAKER

DISCUSSION	Wiya and Associates submitted a contract to conduct training July 18 th and 19 th for two full days of training including fundraising strategic planning. The training will also include a discussion of a clear definition of roles. The agenda will be provided once they receive the charter and by-laws.		
CONCLUSIONS	N. Martinson made the motion, M. Deegan seconded the motion. All in favor. Motion carried.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Baker signed the contract and submitted it to the finance department.	W. Baker		

GRANTS

ANDERSON/BAKER

DISCUSSION	Humanities Initiatives at Tribal Colleges – Due July 18, 2018		
	USDA Grants – Equity, Extension, and Special Emphasis were submitted		
	American Indian College Fund Opportunities		
	Native American Career and Technological Grant		

CONCLUSIONS Administration will continue to seek out new grant opportunities		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Grants	Cabinet	Ongoing

LARGE EXPENDITURES W. BAKER

DISCUSSION	Protection System for a Camera System and Door Holder - \$8,450.00 Paul Pemberton, the facilities director, was asked why there was such a difference in bids The college already has protection systems, so it is would just be an upgrade
Marco Preferred Services Agreement - \$9,000.00	
Protection Systems, Inc. - \$5,200.00	
CONCLUSIONS D. Johnson made the motion. J. Lavoy seconded the motion. Motion passed.	
N. Martinson made the motion. D. Johnson seconded the motion. Motion passed.	
D. Johnson made the motion. N. Martinson seconded the motion. Motion passed.	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
Purchase orders submitted to Finance.	W. Baker 6/11/2018

CONTRACTS W. BAKER

DISCUSSION	Kami Lhotka for Financial Advising/Assistance – Kami agreed to work with Gina Murray through the November
Wiya & Associates, LLC for COT Training	
CONCLUSIONS N. Martinson made the motion. M. Deegan seconded the motion. Motion passed.	
M. Deegan made the motion. J. Lavoy seconded the motion. Motion passed.	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
Contracts will be filed in the President's Office and in the financial office.	W. Baker/G. Murray

PRESIDENT'S REPORT/MONTHLY DEPARTMENTAL REPORTS W. BAKER

DISCUSSION	Waylon Baker submitted the president's report and the departmental reports in the packet.
CONCLUSIONS N. Martinson moved to accept the reports. M. Deegan seconded the motion. Motion passed.	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
The monthly reports will be filed in the President's Office.	W. Baker

POLICY CHANGES/APPROVALS W. BAKER/D. ASKELSON

DISCUSSION Human Resources Annual Leave Policy Change – tabled for staff senate input		
Human Resources Promotion Transfer Policy – tabled for staff senate input		
Faculty Contract – the updated faculty contract was included in the packet		
CONCLUSIONS The policies will be presented at the July 9 th COT Meeting, after cabinet hears from staff senate		
ACTION ITEMS		
The policies need to be disseminated and stored on SharePoint.	T. Jalowiec/W. Baker	7/30-2018

LEASE

W. BAKER

DISCUSSION The Gizhiigin Arts Lease was presented to the Council of Trustees.		
CONCLUSIONS M. Deegan made the motion to accept the lease. N. Martinson seconded the motion. All in favor. Motion passed.		
ACTION ITEMS		
The lease will be stored in the President's Office.	W. Baker	

BOARD GOVERNANCE

W. BAKER

DISCUSSION COT Training will be held July 18-19		
CONCLUSIONS Deb His Horses Thunder requested the COT Charter and By-laws		
ACTION ITEMS		
Contact Deb His Horses Thunder.	W. Baker	6/15/2018

Others:

1. The packets will be sent electronically before the meeting and on I-Pads. The agenda, minutes, contracts, and expenditures will be provided at the COT Meetings.
2. The cultural budget should be determined by the Cultural Coordinator. Pow wow funding doesn't have to be a line item.

Executive Session: 3:21 p.m.

Adjournment: D. Johnson made the motion to adjourn the meeting. J. Lavoy seconded the motion. Meeting adjourned at 3:40 p.m.

Minutes Approve By



Date

7/23/18