

WETCC Board of Trustees Meeting Minutes

January 17, 2023

2:00 PM

Virtual Meeting

Meeting Minutes

Call to order: Chairperson, Dana Goodwin called the meeting to order at 2:09 PM.

Present: Dana Goodwin, Billie Annette, LeeAnn Person

Others Present: Anna Sheppard, Laura Driscoll, Muriel Stewart, Frank Oakgrove, Jacob McArthur, Indosa Montoya

Jacob McArthur was sworn in as BOT member by Dana Goodwin at 2:05 PM

Dana called the meeting to order at 2:09 PM. Welcomed Jacob McArthur as the new BOT member.

- I. **Approval/Amendments to agenda:**
Billie made a motion to approve the agenda. Jacob seconded. Motion carried 3-0.
Muriel added the construction application as part of the Financial Report.
- II. **Public Comments (5 minutes each) – None**
- III. **Introduction of New Employees: None**
- IV. **Staffing Updates: Open positions – HS Pathways Facilitator, Finance Assistant/Bookstore**
Positions are posted.
 - Reminded of the need for exit interviews whenever an employee leaves employment. Follow up with HR on exit interviews.
- V. **Action Items:**
 - a. **Approval of Meeting Minutes:**
 - i. **Regular Meeting of December 20, 2022**
Billie made a motion to approve the December 20, 2022, BOT meeting minutes. Jacob seconded. Motion carried 3-0.
 - b. **Financial Statements:**
 - i. **Presentation of Reports**
 1. **December Foundation Report**
 2. **December Check Register**
Muriel presented the Financial Reports. LeeAnn made a motion to accept the December Financial Reports. Jacob seconded. Motion carried 3-0.
 - c. **Policies:**
 - i. **200.02 – Employee Cultural Competency Policy – Tabled**

- ii. **600.22.01 Transfer of Credit Policy** – This policy was presented and approved at the August 16 meeting, but not formally voted on. Billie made a motion to approve policy 600.22.01. Jacob seconded. Motion carried 3-0.

VI. Other:

a. President's Report & Monthly Department Updates

- Presidents monthly report by Anna
- Provost Laura presented
- Muriel reported on the Finance Department
- Lisa's report will be done at the next meeting

b. Swearing in of Kris Manning as BOT member

Kris Manning joined the meeting. Motion made by LeeAnn to go into Executive Session. Jacob seconded. Motion carried 3-0. BOT went into Executive Session at 3:01 PM. Kris Manning was sworn in as BOT member by Dana Goodwin. Jacob made a motion to end executive session. LeeAnn seconded. Motion carried 3-0. Welcome Kris. Executive session ended at 3:09 PM.

c. Great Plains Contract was added to the agenda.

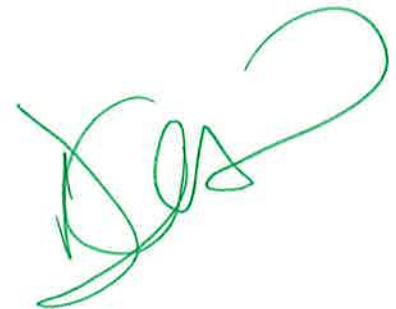
Muriel presented on the GP Contract.

VII. Calendar Updates:

- a. **Next BOT Meeting** – *third Tuesday of each month* – February 21, 2023 – 2:00 PM. An alternate date of February 28 was set.

VIII. Adjournment

Jacob made a motion to adjourn. Billie seconded. Motion carried 3-0. Meeting was adjourned at 3:31 PM.

A handwritten signature in green ink, appearing to be 'J. Manning', is located in the bottom right corner of the page.