

WETCC Board of Trustees Meeting Minutes

Tuesday, October 18, 2022, 2:00 p.m. Virtual Meeting

Meeting Minutes

Call to order: Chairperson, Dana Goodwin called the meeting to order at 2:03 pm.

Present: Dana Goodwin, Billie Annette, Monica Hedstrom, Sue Heisler, and Mike LaRoque

Other Present: Anna Sheppard, Laura Driscoll, Muriel Stewart, Jon Krulich, Kim Brown, Hunter Boudreau, and, Indosa Montoya (recorder)

- I. **Approval/Amendments to agenda** V.C. ii. USDA 2020 Fisher Science \$54,162.50, iii. USDA Grant 2019 Vari Sale \$14,592.61
Sue motioned to accept the amendment agenda, and Billie seconded. Motion carried 3-0
- II. **Public Comments (5 minutes each) - None**
- III. **Introduction of New Employees:** Hunter Boudreau – IT Coordinator, Kim Brown – Grant Writer
- IV. **Staffing Updates:** Held interviews for HS Coordinator – hoping to make an offer later this week. Have 2 interviews for Librarian/Academic Coach this week as well.
Still open,
HS Facilitator – no applications since it was posted in April 2022.
Financial Aid Clerk – have a lead on one applicant, they are thinking about applying.
- V. **Action Items:**
 - A. **Approval of Meeting Minutes:**
 - i. Regular Meeting of September 20, 2022 (virtual)
Sue made a motion to accept regular meeting minutes as written. Monica seconded. Motion carried 3-0.
 - B. **Financial Statements:**
 - i. Presentation of Reports – Muriel's report on the financials for September.
 1. September Foundation Report
 2. September Check RegisterBillie made a motion to approve the financial statements. Sue seconded.
Motion carried 3-0.
 - C. **Large Expenditures:**
 - i. journeyed.com - \$9749.80
Monica motioned to approve the large expenditure. Billie seconded. Motion carried 3-0.
 - ii. USDA 2020 – Fisher Science - \$54,162.50
Billie made a motion to approve Fisher Science PR, and Sue seconded. Motion carried 3-0.
 - iii. USDA 2019 – Vari Sales Corporation - \$14,592.61
Sue motioned to approve large expenditure in contingency on approval of USDA, and Billie seconded. Motion carried 3-0.
 - D. **Policies:**
 - i. 100.03.02 – Shared Governance – To add College senate to shared governance
Monica motioned to approve the policy. Sue seconded. Motion carried 3-0.

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- ii. 300.09.01 - Probationary Period – Updated references and purpose statement
Billie motioned to approve the policy. Sue seconded. Motion carried 3-0.
- iii. 300.19.02 – Holiday Leave – Winter Break will follow 5.1. 5.2 clarify who is eligible to receive holiday pay, Change College Founder's Day to Indigenous People's Day
Sue made a motion to accept with amendments, and Billie seconded. Motion carried 3-0.

VI. Other:

- A. President's Report & Monthly Department Updates

VII. Calendar Updates:

- A. Minnesota Office of Higher Education (OHE) Commissioner, Dennis Olson – October 28, 2022 – 9:30-11:00 am
- B. Next COT Meeting – *third Tuesday of each month* – November 22, 2022 – 2:00 p.m.

VIII. Adjournment

Sue motioned to adjourn, and Billie seconded. Motion carried.
Meeting adjourned at 3:40 pm

Dana Goodwin
Dana Goodwin (Dec 6, 2022 15:37 CST)

Dec 6, 2022








BOT Minutes 10182022

Final Audit Report

2022-12-06

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