

WETCC Council of Trustees Meeting Minutes

Tuesday, May 21, 2024, 2:00 PM

Combined in-person and virtual.

Call To Order: Chairperson, Dana Goodwin called the meeting to order at 2:07 pm.

Present: Dana Goodwin, Billie Annette, LeAnn Person

Others present: Anna Sheppard, Sam Lerud, Violet Klinkhammer (recorder)

- I. **Approval/Amendments to the agenda**
Billie motioned; LeAnn Seconded - Passed

- II. **PublicComments(5 minutes each).**

Staffing Updates

- **Advertised Positions:**
 - Faculty Science
 - Custodian
 - Dean for Academics
 - Institutional Effectiveness Director
- **Interviews:**
 - Security Officer (5/17/24)
 - Customized Education Navigator (5/16/24)
 - Faculty Math (5/15/24-5/16/24)
- **New hires:** N/A
- **Transfer/Promotion:** N/A
- **Interim/ Temporary:** Adrian Olson (temporary for the summer)
- **Resignation:** N/A
- **Dismissal:** N/A

IV. Action Items

A. Approval of Meeting Minutes

- i. Regular Meeting of April 24, 2024
LeAnn Motioned; Monica seconded - Passed

B. Financial Statements

- i. Presentation of Reports
 - 1. April Foundation Report - **2- \$100 donations**
 - 2. April Check Register/P&L statements
 - 3. April Grant Approval Forms**LeAnn motioned; Monica seconded - Approved**



C. Large Expenditure

- i. HSPD Drum & Rattle Making Workshop \$5,505.40
Monica motioned; Billie Seconded - Approved
- ii. HSPD Spring 2024 WETCC Tuition \$6,733.76

Monica motioned; LeAnn seconded - Approved

ii. WE Scholarship Program Return of Student Funding \$20,250.00

LeAnn motioned; Billie seconded - Approved

iii. ED Cares Act COVID-19 Institutional Funds \$72,994.00

Billie motioned; LeAnn seconded - Approved

D. Pre-approval Large Expenditures

i. Cubicles (8) \$70,000.00

Monica motioned; Billie seconded - Approved

ii. Library Furniture \$10,000.00

Billie motioned; LeAnn seconded - Approved

iii. Nursing Pod \$40,000.00

LeAnn motioned; Monica seconded - Approved

iv. Vehicle - SUV \$60,000.00

Billie motioned; Monica seconded - Approved

v. Vehicle - Truck \$70,000.00

Billie motioned; Monica seconded - Approved

vi. Marketing Campaign - \$20,000.00

Billie motioned; LeAnn seconded - Approved

E. Position Descriptions

i. Facilities Director

Billie motioned; Monica seconded - Approved

ii. Counselor & Wellness Center Director

Billie motioned; LeAnn seconded - Approved

iii. Financial Advisor

LeAnn motioned; Billie seconded - Approved

iv. Human Resources Specialist

Monica motioned; LeAnn seconded - Approved

v. Student Success & In-class Support Coach

LeAnn motioned; Monica seconded - Approved

F. Grant Budget

i. MN Department of Human Services, American Indian Food Sovereignty Grant (pgs. 32-33)

1. Year 1 \$75,0000 (5/1/2024-6/30/2024)

2. Year 2 \$75,000 (7/1/2024-6/30/2025)

Monica motioned; LeAnn seconded - Approved

ii. NSF ICE-TI: Building Capacity & Pathways to STEM Degrees (pgs. 15-24)

1. Start date: 2/15/2024 | End date: 1/31/2029

2. Obligated Amount \$2,000,000.00 increment amount (2028) \$500,000.00 for total intended award amount \$2,500,000.00

LeAnn motioned; Monica seconded - Approved

V. **Other**

- A. President's Report
- B. Provost's Report
- C. Finance Director's Report
- D. Community Extension Director's Report

VI. **Calendar Updates**

- A. Next BOT Meeting - *third Tuesday of each month*- July 16, 2024 - 2:00 p.m.
- B. Special MTG- subcommittees, Charter, Bylaws – Anna Scheduled survey

VII. **Executive Session**

Billie motioned; LeAnn seconded – 3:24 pm

Monica motioned; Billie seconded – 3:24 pm

VIII. **Adjournment**

Billie motioned; Monica seconded – 3:26p

