

# WETCC Board of Trustees Agenda

Tuesday, April 24, 2024, 2:00 p.m. In-person & Virtual Meeting

## WETCC BOT AGENDA

### Meeting Minutes

**Call to order:** Chairperson, Dana Goodwin called the meeting to order at 2:05 p.m.

**Present:**

Anna Sheppard, Sam Lerud, Tammy Bellanger, Nicky Delajaris, Nora Shultz, Zaryn Prussia, Sativa Warren, Maria Fatz, Dana Goodwin, Monica Hedstrom, Laura Driscoll, Michelle Warren, Kris Manning, Bridget Guiza, LeAnn Person, Tracy Diefenbach, and Jan Syverson (Recorder).

- I. **Approval/Amendments to the agenda**
- II. **Public Comments (5 minutes each)**
- III. **Introduction of New Employees**
- IV. **Staffing Updates**
  - Advertised Positions
    - Security Officer
    - Customized Education Navigator
    - Faculty Math
    - Faculty Science
    - Custodian
  - Interviews
    - Dean for Academics
  - Transfer/Promotion
    - Jacob Turchin, IT Help Desk start date May, 13, 2024
  - New Hires
    - Nicole Desjarlais, Career, Transfer, & Learning Coordinator; Nora Schulz, Librarian/Academic Coach; Sativa Warren, Garden assistant; Maria Fatz, Community Extension Coordinator; Zaryn Prussia, Language & Culture Center Coordinator
  - Resignation
    - None
- V. **Action Items**
  - A. **Approval of Meeting Minutes**
    - i. Regular Meeting of March 19, 2024
      - Monica motioned; Jacob seconded. Approved**

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## B. Financial Statements

### i. Presentation of Reports

1. March Foundation Report
2. March Check Register/P&L statements
3. Grant Approval Forms  
New form showing the new grants.

**Monica Motioned; Jacob seconded. Approved**

## C. Large Expenditure

### i. Head Start Pathways Program - Sewing workshops - \$14,530.46

Discussed the amount, and how many workshops. 9 workshops over 5 months.

"Ribbon Skirt/Shirt Fridays"

**Jacob motioned; Monica seconded. Approved**

### ii. Brady Martz - \$16,000.00

The discussed item is for Audit.

**Jacob motioned; LeAnn Seconded. Approved.**

### iii. Green Shades - \$8,484.24

"Payroll Software"

Discuss the amount authorizing the college to pay w/o bringing to board when BOT agreed previously to approve and not needing to bring each year if nothing changes or goes above 10k.

**LeAnn motioned; Jacob seconded. Approved.**

### iv. Science Lab Renovation - \$26,653.20

Discussion on what this is, part of Teacup grant. Allowing us to add different types of classes under stem.

**Jacob motioned; LeAnn seconded. Approved**

## D. Contracts

CDL training for Customized education

Solar PV

Special Boiler

CNA

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Bridget spoke about what these were and explained this is part of the MN Deed Grant, and P2P(Pathways to Prosperity) These are pathways w/Alexandria tech and workforce dev. All approval is requested.

**Jacob motioned; Monica seconded. Approved.**

## E. New Position

Institutional Effectiveness Director

**Jacob motioned; Kris seconded. Approved**

The purpose of this position is to provide campus leadership with direction for assisting White Earth Tribal & Community College's (WETCC) strategic plan, drive change and achieve goals through a comprehensive central data system to capture, analyze, measure, and share with the campus community in a continuous improvement cycle. Primary areas of responsibility include college continuous improvement efforts, state/ federal/ tribal reporting, lead major annual reporting requirements, Integrated Postsecondary Education Data System (IPEDS), Higher Learning Commission (HLC) Annual Institutional Data Report, AIHEC AIMS (American Indian Measures of Success Key Indicator System), Bureau of Indian Education (BIE) and provide internal statistical material for distribution. The position reports to the provost. In that capacity, the position is accountable for project schedules and deadlines, ensuring the college's mission and culture are accurately represented, and working across all institutional departments to coordinate institutional processes

## F. Associate in Science

The NSF grant will allow the college to expand the offering of associate in science.

The Board discussed details.

- Chemistry/Biology/Physics

-Board requested that we speak with Natural Resources

-Provost will be contacting HLC regarding Programming

**Jacob motioned to approve; Monica Seconded. Approved**

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## VI. Other

- A. School song with Naabek Liberty
  - Naabek approached Lawrence Fairbanks to create a song, took a year, and shared eagle feather fitting.
- B. President's Report & Monthly Department Updates
  - The board requested Anna speak to Jake Syverson about trust land.
  - requested the college to ask someone for wetland credits
- C. Cannabis Certification
  - discussed adding a program here at college, discussion on M-State having their certification classes. Another company was advised to us by District II rep. Eugene Sommers.
- D. Board forms
  - Provided the board with various forms regarding their training.

## VII. Calendar Updates

- A. Next BOT Meeting – *third Tuesday of each month* – May 21, 2024 – 2:00 p.m.

## VIII. Board training Follow-up.

- Provided Policy Process – Storyboard and presentation
- Copy of 2020-2030 strategic plan, implementation guide and updated goals
- College website (where to find information), policies, mission statement, vision statement, purpose statement, core values, BOT link, BOT minutes, BOT bylaws, and WETCC charter.

## IX. Adjournment

**Monica motioned; leAnn seconded. Approved 4:45p.**