

## **COMPLAINT FORM**

Pursuant to White Earth Tribal and Community College (WETCC) Student Code of Conduct and White Earth Tribal and Community College Grievance Policies, a complaint against WETCC, a staff member, or a student may by initiated by filling out this form and submitting it to the Associate Dean of Student Services (for complaints against a Student) or the Academic Dean (for complaints against a faculty member) or the Human Resources Department (for complaints against a staff member) who will try to resolve your issue. You must provide as much information as possible for the Office of Student Services to act on your complaint. Your complaint can be for any reason.

## YOUR INFORMATION

Name:
Best Telephone Number to Contact You:
INCIDENT INFORMATION Please provide as much information as possible:
If the complaint involves a specific class, what class?
If the complaint involves a specific faculty or staff member, who?
If the complaint involves another student, who?
If the complaint involves another person, who?
What was the date and time of the incident?
If the complaint involves a location, where?
If the complaint involves other people, please list:

ease provide the deta	ails of your complaint with as much information as possible:
	Attach additional sheet if needed
	Include copies of any relevant documentation
nereby authorize the i	investigation of this matter.
	Student Signature
	Date