

**WETCC Council of Trustees Meeting Minutes**  
**Tuesday, October 21, 2023, 2:00 PM**  
**Combined in-person and virtual.**

**Call To Order:** Treasurer, Monica Headstrom called the meeting to order at 2:06 pm.

**Present:** Kris Manning, Monica Hedstrom, Billie Annette, and LeAnn Person

**Others present:** Anna Sheppard, Samuel Lerud, Kim Brown, and Jan Syverson, recorder.

- I. **Approval/Amendments to Agenda** – LeAnn motioned, and Billie Seconded. Motion carried.
- II. **Public Comments (5 minutes max)** –
- III. **Introduction of New Employees:**
- IV. **Staffing Updates:**
  - Advertised Positions – Security Officer, Grant Writer
  - Interviews – Grant Writer
  - Transfer/Promotion –
  - New Hire –
  - Resignation – Grant Writer
- V. **Action Items:**
  - A. **Approval of Meeting Minutes:**
    - i. Regular Meeting of June 20, 2023  
LeAnn made a motion to approve the minutes. Kris seconded. Motion carried.
  - B. **Financial Statements:**
    - i. Presentation of Reports
      1. September Foundation Report
      2. September RegisterBillie made a motion to approve, and LeAnn seconded. Motion Carried.
  - C. **Large Expenditures**
    - i. HSPP UMC Y3 contract \$31,879.66 USD – Billie motioned; LeAnn seconded. Motion Carried
    - ii. Year 23 Tuition and fees HSPP \$33,334.86 – Billie Motioned; LeAnn seconded. Motion Carried.
    - iii. USDA Equipment office furniture up to \$60,000 – Billie motioned; LeAnn seconded. Motion carried.
- VI. **Other:**
  - A. **President’s Report & Monthly Department Updates**

Department leaders present reports.
  - B. **Executive Session**

President Sheppard made a request for an executive session.  
Billie motioned; LeAnn seconded. Motion carried. The executive session began at 2:45 p.m.  
Billie motioned to adjourn the executive session, and LeAnn seconded. The regular session resumed at 3:00 p.m.
- VII. **Calendar Updates:**

**A. Next BOT Meeting – *third Tuesday of each month* – November 21, 2023 – 2:00 p.m.**  
Discussion on the date due to Thanksgiving week. Tabled

**VIII. Adjournment of Meeting:** Billie made a motion to adjourn. LeAnn seconded. Motion carried.  
The meeting adjourned at 3:15 PM.

**Signature:**   
Dana Goodwin (Nov 29, 2023 08:17 CST)

**Email:** [dana.goodwin@whiteearth-nsn.gov](mailto:dana.goodwin@whiteearth-nsn.gov)






# 10.17.23 BOT meeting min - unsigned

Final Audit Report

2023-11-29

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