

WETCC Council of Trustees Meeting Minutes

Tuesday, August 15, 2023, 2:00 PM

Combined in-person and virtual.

DJGW

Call To Order: Secretary, Jacob McArthur called the meeting to order at 2:12P

Present: Dana Goodwin, Monica Hedstrom, Jacob McArthur, Kris Manning, and LeAnn Person

Others present: Anna Sheppard, Laura Driscoll, Hunter Boudreau, Kim Brown, Sam Lerud, Theresa LaFriniere, Kendra Belgarde, and Jan Syverson, recorder.

I. Approval/Amendments to the agenda

LeAnn motioned; Jacob seconded – Approved

II. Public Comments (5 minutes each)

III. Introduction of New Employees

- Kendra Belgarde, Custodian; Teresa LaFriniere, Finance Manager; Sam Lerud, Finance Director

IV. Staffing Updates

- Advertised Positions
 - Security Officer, Food Service Coordinator, Customized Ed Navigator, Student Services Dean
- Interviews
 - Grant Writer
- Transfer/Promotion
 - NA
- New Hire
 - Kendra Belgarde, Custodian (8/11/23); Teresa LaFriniere, Finance Manager (start date 8/14/23); Jacob Turchin, Custodian (start date 8/21/23); Rich Updegrave, Adjunct Faculty, Sam Lerud (7/31/23); Leonard Wynn-Summers, Academic Dean (start date 8/28/23)
- Resignation
 - Phillip DeVries (last day 8/11/23); Kurt Halvorson (retirement 8/31/23)

V. Action Items

A. Approval of Meeting Minutes

- i. Regular Meeting of July 25, 2023

LeAnn Person motioned; Jacob Seconded – Approved

B. Financial Statements

- i. Presentation of Reports

1. July Foundation Report
2. July Check Register

Jacob Motion, LeAnn seconded – Approved

C. Large Expenditures

- i. Fees for radio FM Media advertising summer campaign \$6,840.00
Larua Driscoll gave details on spending for campaign summer recruitment.
LeAnn motioned; Jacob seconded – Approved.
- ii. April-August 2023 Customized Entry Level CDL Training and Endorsements-
\$20,000.00
Monica motioned; Jacob seconded – Approved.
- iii. HeadStart Pathways Program Student Laptops from Marco - \$9,351.00
LeAnn motioned; Jacob seconded – Approved.
- iv. HeadStart Pathways Program Children’s Author Carole Lindstrom \$10,500.00
Monica motioned; Jacob seconded – Approved.
- v. Nuventive assessment management tool \$21,224.00
This was a contracted item and was originally approved by the board, the board advised no additional approval was required.
- vi. IT- Digital Classrooms from Clutch- 96,495.25
Hunter presented on the digital classrooms.
Monica motioned; LeAnn seconded – Approved

VI. Executive Session

The board entered an executive session at 2:37P – 2:53P
LeAnn motioned; Kris seconded – Approved.

VII. Other

- A. President’s Report & Monthly Department Updates
- B. Board training – dates board members are available.
- C. Board chair signatures are needed for diplomas.

VIII. Calendar Updates

- A. Next BOT Meeting – *third Tuesday of each month* – September 19, 2023 – 2:00P

IX. Adjournment

Meeting ended at 3:13P
Kris motioned; Jacob seconded – Approved.






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Final Audit Report

2023-10-04

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| Created: | 2023-10-03 |
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